



# Purchase Order

DATE: \_\_\_\_\_

**VENDOR** Please Fill in Information Below  
 Name \_\_\_\_\_  
 Company Name \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 City, ST ZIP Code \_\_\_\_\_  
 Phone/Email \_\_\_\_\_

**SHIP TO** Please Fill in Information Below  
 Name \_\_\_\_\_  
 Company Name \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 City, ST ZIP Code \_\_\_\_\_  
 Phone/Email \_\_\_\_\_

| Shipping Method | Shipping Terms  | Delivery Date                     |
|-----------------|-----------------|-----------------------------------|
| FED EX          | STANDARD GROUND | Two Weeks from Order Confirmation |

Please email order to [blueridgesigns@aol.com](mailto:blueridgesigns@aol.com)

| Sign Number | Quantity (Unit Price) | Color | TOTAL |
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